

## What Is Wordiness?

This means using too many words when fewer words suffice. By using unnecessary words, the text becomes difficult to understand and makes the writing seem unnatural.

### Example

**Incorrect:** At this moment in time I am of the opinion that it is of the utmost importance to labor diligently at whatsoever endeavor may fall to your lot.

**Correct:** I now think that it is very important to work hard at whatever you do.

Wordiness often leads to redundancy, two technical terms for which are **tautology** and **pleonasm**.

## What Is Tautology?

This means the use of extra words to repeat something, which has already been said.

### Example

**Incorrect:** Students appear for annual exams every year.

In the above sentence, annual and every year mean the same thing. Using them both is redundant.

**Correct:** Students appear for annual exams.

**Correct:** Students appear for exams every year.

Other examples of tautology include

- future prospects
- present time

## What Is Pleonasm?

It is the use of more words than are required to give the sense intended.

**Avoid:** The shale is red in color.

**Better:** The shale is red.

**Avoid:** Owing to the fact that

**Better:** Because

**Avoid:** At this point in time

**Better:** Now